

PINE FOREST EDUCATION ASSOCIATION, INC.
PINE FOREST CHARTER SCHOOL

2257 E. Cedar Avenue, Flagstaff, AZ 86004

NOTICE OF PUBLIC MEETING

3:30, Tuesday, October 24, 2023

Pursuant to Arizona revised Statutes (A.R.S. 38-431.02), notice is hereby given to the members of the Pine Forest Education Association, Inc., Pine Forest Charter School Governing Board, and to the general public, that the Directors and Governing Board will hold a public meeting, open to the public as specified below in the designated board meeting room at Pine Forest Charter School, Flagstaff, AZ. The Board reserves the right to change the order of items on the agenda, with the exception of public hearings set for a specific time.

Pursuant to A.R.S. 38-431.03.A.2, the Board may vote to go into Executive Session, which will not be open to the public, for legal advice concerning any item on the agenda, for protection of confidentiality of parties or to review, discuss and consider records exempt by law from public inspection, including the receipt and discussion of information or testimony that is specifically required to be maintained as confidential by state or federal law.

Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting Kelly Smith at 928-779-9880. Requests should be made as early as possible to allow time to arrange accommodation.

DATED AND POSTED this ____ day of _____ 2023.

By _____
Cindy Roe, Executive Director

Governing Board General Meeting Agenda Draft

I. WELCOME – Call to order at 3:38

Verse: The Social Ethic - *The healthy social life is found when in the mirror of each human soul the whole community finds its reflection; and when in the community the virtue of each one is living.*

Mission: *Pine Forest School provides an education of the whole child and is dedicated to helping individuals achieve their full intellectual, emotional, and physical potential in a sustainable and beautiful environment which reinforces integrity, understanding, respect, and trust. Guided by the Core Principles of Public Waldorf Education, we prepare our children to walk into the future with confidence and the necessary tools to create a better world.*

- 1. Roll Call (X-present, A-absent): Ellen Ryan X Johanna Payton X
Kate Mareck X Alex Carpenter X Becca Dickerson X
Ex Officio: Cindy Roe X Kelly Smith X Guest/Faculty: _____

II. APPROVAL OF AGENDA: Motion to approve by Johanna Payton, seconded by Becca Dickerson. Unanimous.

III. APPROVAL OF MINUTES:

1. Governing Board Minutes: September 26, 2023

Amendments:

- “call to the public” to be roman Numeral V, subsequent numbers changed sequentially.
- #3 change “adjournment” to “change October meeting to Tuesday.”
- Action items to be written as presented on agenda.

Motion to approve with changes of minutes of 9/26/23 by Alex Carpenter, second by Johanna Payton. Unanimous.

IV. REVIEW FINANCIALS:

1. Board reviewed the financial reports.

V. CALL TO THE PUBLIC (This is the time for the public to comment. Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. 38-431.01.G., action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism, or scheduling the matter for further consideration and decision at a later date.)

VI. REPORTS

1. Faculty:

- Meetings :
 - Baby shower for Hannah Cunningham
 - Whole faculty meeting on challenging behaviors, collaborating on methods.
- Professional development:
 - Restorative Practices PD, full faculty. 2nd module of 3.
- Class events/Field trips:
 - Halloween celebration next Tuesday
- Community service:
 - community work day with Terra Birds

2. Director of Education:

- School Enrollment total 226. 3 withdrew, 4 enrolled
- Academic performance:
 - Waiting for academic grade from State
 - Category 1: Exceptional student performance and academic growth for two or more consecutive years • Category 2: Closing the achievement gap between student groups for two or more consecutive years.
- Personnel
 - Hiring new substitute teachers. Three current subs are leaving.
- School safety
 - Confirmed with North Country HealthCare, Mark Welsh, that PFS is able to use their facility if needed for a full evacuation and reunification point for our school.

- Continue to secure access points to school grounds and school buildings. Ensure appropriate check-in/out procedures for visitors.

3. Executive Director:

- Funding/Enrollment Budget:
 - September ADM \$202. 37
- Health insurance:
 - no increase for FY24
- Building/Property/Operations
 - Site:
 - Playground equipment with tax credit funds
- Legal/Audit
 - Final for FY 23 begins October 2
- Fundraising/Marketing/ Community Connection
 - Facility use
 - Young Jammers
 - Azulita Project
- City/State/County Waldorf Community:
 - ACWE meeting in Prescott, AZ October 21
 - ADE-Cycle Four onsite monitoring

4. Pine Forest Foundation:

- Events
 - Parent Mixer November 3
 - Winterfaire December 9
 - Voting for new officers and members, November 7, to be approved by board.

5. Committees:

- Evaluations

VII. ACTION ITEMS: Discuss and possible action (The Board may elect to convene an Executive Session for protection of confidentiality of parties. No formal action can take place at this time. Any further consideration of the topic will be placed as an agenda item for a future Board meeting. At the conclusion of the Executive Session, the Board will adjourn the executive session with no action being taken.

1. Cap the 8th grade class at 20

Kelly Jecmen recommends capping the class at its current number of 20. Motion to approve capping 8th grade at 20 students by Alex Carpenter. Johanna second; Unanimous.

VIII. PERSONNEL (The Board may vote to convene in Executive Session)

IX. OLD BUSINESS

X. NEW BUSINESS

XI. DISCUSSION

XII. ADJOURN (Next Regular Board Meeting Monday, November 20th, at 3:30 pm.)
Motion to adjourn at 4:21 by Ellen Ryan. Second by Alex Carpenter. Unanimous.

Submitted by Kate Mareck, Secretary, October 27, 2023