

PINE FOREST EDUCATION ASSOCIATION, INC.
PINE FOREST CHARTER SCHOOL
2257 E. Cedar Avenue, Flagstaff, AZ 86004

NOTICE OF PUBLIC MEETING

3:30 p.m. Monday, March 27, 2023

Pursuant to Arizona revised Statutes (A.R.S. 38-431.02), notice is hereby given to the members of the Pine Forest Education Association, Inc., Pine Forest Charter School Governing Board, and to the general public, that the Directors and Governing Board will hold a public meeting, open to the public as specified below in the designated board meeting room at Pine Forest Charter School, Flagstaff, AZ. The Board reserves the right to change the order of items on the agenda, with the exception of public hearings set for a specific time.

Pursuant to A.R.S. 38-431.03.A.2, the Board may vote to go into Executive Session, which will not be open to the public, for legal advice concerning any item on the agenda, for protection of confidentiality of parties or to review, discuss and consider records exempt by law from public inspection, including the receipt and discussion of information or testimony that is specifically required to be maintained as confidential by state or federal law.

Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting Kelly Smith at 928-779-9880. Requests should be made as early as possible to allow time to arrange accommodation.

DATED AND POSTED this ____ day of _____ 2023.

By _____
Cindy Roe, Executive Director

Governing Board General Meeting Agenda Draft

I. WELCOME – Call to order at

Verse: The Social Ethic - *The healthy social life is found when in the mirror of each human soul the whole community finds its reflection; and when in the community the virtue of each one is living.*

Mission: *Pine Forest School provides an education of the whole child and is dedicated to helping individuals achieve their full intellectual, emotional, and physical potential in a sustainable and beautiful environment which reinforces integrity, understanding, respect, and trust. Guided by the Core Principles of Public Waldorf Education, we prepare our children to walk into the future with confidence and the necessary tools to create a better world.*

A. Roll Call (X-present, A-absent): Ellen Ryan ____ Johanna Payton ____
Alex Carpenter ____ Ex Officio: Cindy Roe ____ Kelly Smith ____ Kate Mareck ____
Guest/Faculty: ____

II. APPROVAL OF AGENDA:

III. APPROVAL OF MINUTES:

A. Governing Board Minutes: February 27, 2023 General Meeting Minutes.

IV. REVIEW FINANCIALS:

A. Review payroll register, bank statements, financial reports

V. CALL TO THE PUBLIC (This is the time for the public to comment. Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. 38-431.01.G., action taken as

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a result of public comment will be limited to directing staff to study the matter, responding to any criticism, or scheduling the matter for further consideration and decision at a later date.)

VI. REPORTS

A. Faculty:

- ☐ Meetings
- ☐ Professional development
- ☐ Class events/Field trips
- ☐ Community service

B. Director of Education:

- ☐ FTE and enrollment
- ☐ Academic performance
- ☐ Personnel
- ☐ School safety

C. Executive Director:

- ☐ Funding/Enrollment
- ☐ Financial report
- ☐ Building/Property/Operations
- ☐ Staffing
- ☐ Legal/Audit
- ☐ Fundraising/Marketing
- ☐ City/State/County/Federal

D. Pine Forest Foundation:

- ☐ School grants/loans
- ☐ Events

E. Committees:

- Evaluations

VII. ACTION ITEMS: Discuss and possible action (The Board may elect to convene an Executive Session for protection of confidentiality of parties. No formal action can take place at this time. Any further consideration of the topic will be placed as an agenda item for a future Board meeting. At the conclusion of the Executive Session, the Board will adjourn the executive session with no action being taken.

- A. Approve the following teacher contracts: Classroom Teachers Kate Mareck, Stephanie Bontrager, Levi Miller, Stephanie Miller, April Cheema, Johannah Payton, Bernadette Whistler, Breck Creech, Dr. Amy Huntereece, and Jennifer Cummiskey; Special Education Coordinator Sunny Savage; Special Subject Teachers Patricia Lair-Martian and Marc Largie; and Title I Teacher Shing Aruguete
- B. Approve Authorized Signatory(s) – on behalf of Pine Forest Education Association, Inc. Board of Directors, Cindy Roe and/or Ellen Ryan for OneAZ mortgage and City of Flagstaff land acquisition
- C. Approve Revised Budget FY23
- D. Approve City of Flagstaff - Land Acquisition Offer

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E. Approve use of Tax Credit Funds for field trips:

- i. Catalina Island CIMI trip 7th grade
- ii. Catalina Island CIMI trip 8th grade
- iii. Phoenix Zoo trip 4th grade
- iv. Musical Instrument Museum trip 6th grade

VIII. PERSONNEL (The Board may vote to convene in Executive Session)

IX. OLD BUSINESS

X. NEW BUSINESS

XI. DISCUSSION

XII. ADJOURN (Next Regular Board Meeting April 17, 2023 at 3:30 pm. *Note change to 3rd Monday.*)

Submitted by Ellen Ryan, Acting Secretary, on March 23, 2023.

Agendas and Minutes are available on the PFS website.