

**PINE FOREST EDUCATION ASSOCIATION, INC.**  
**PINE FOREST CHARTER SCHOOL**  
2257 E. Cedar Avenue, Flagstaff, AZ 86004

**NOTICE OF PUBLIC MEETING**  
**3:30 p.m. Monday, June 6, 2022**

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Pursuant to Arizona revised Statutes (A.R.S. 38-431.02), notice is hereby given to the members of the Pine Forest Education Association, Inc., Pine Forest Charter School Governing Board, and to the general public, that the Directors and Governing Board will hold a public meeting, open to the public as specified below in the designated board meeting room at Pine Forest Charter School, Flagstaff, AZ. The Board reserves the right to change the order of items on the agenda, with the exception of public hearings set for a specific time.

Pursuant to A.R.S. 38-431.03.A.2, the Board may vote to go into Executive Session, which will not be open to the public, for legal advice concerning any item on the agenda, for protection of confidentiality of parties or to review, discuss and consider records exempt by law from public inspection, including the receipt and discussion of information or testimony that is specifically required to be maintained as confidential by state or federal law.

Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting Kelly Smith at 928-779-9880. Requests should be made as early as possible to allow time to arrange accommodation.

DATED AND POSTED this \_\_\_\_ day of \_\_\_\_\_ 2022.

By \_\_\_\_\_  
Cindy Roe, Executive Director

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**Governing Board General Meeting Agenda Draft**

I. WELCOME – Call to order at

**Verse: The Social Ethic** - *The healthy social life is found when in the mirror of each human soul the whole community finds its reflection; and when in the community the virtue of each one is living.*

**Mission:** *Pine Forest School provides an education of the whole child and is dedicated to helping individuals achieve their full intellectual, emotional, and physical potential in a sustainable and beautiful environment which reinforces integrity, understanding, respect, and trust. Guided by the Core Principles of Public Waldorf Education, we prepare our children to walk into the future with confidence and the necessary tools to create a better world.*

A. Roll Call (X-present, A-absent): Ellen Ryan \_\_\_\_ Dave Eckert \_\_\_\_ Johanna Payton \_\_\_\_  
Alex Carpenter \_\_\_\_ Ex Officio: Cindy Roe \_\_\_\_ Kelly Smith \_\_\_\_ Guest/Faculty: \_\_\_\_

II. APPROVAL OF AGENDA:

III. APPROVAL OF MINUTES:

A. April 18, 2022 Governing Board General Meeting Minutes -

IV. REVIEW FINANCIALS:

- A. Review payroll register
- B. Review bank statements
- C. Review financial reports

- V. **CALL TO THE PUBLIC** (This is the time for the public to comment. Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. 38-431.01.G., action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism, or scheduling the matter for further consideration and decision at a later date.)

VI. **REPORTS**

A. Faculty:

- ☐ Meetings
- ☐ Professional development
- ☐ Class events/Field trips
- ☐ Community service

B. Director of Education:

- ☐ FTE and enrollment
- ☐ Academic performance
- ☐ Personnel
- ☐ School safety

C. Executive Director:

- ☐ Funding
- ☐ Financial report
- ☐ Building/property
- ☐ Staffing
- ☐ Legal/Audit
- ☐ Fundraising

D. Pine Forest Foundation:

- ☐ School grants/loans
- ☐ Events

E. Committees:

- ☐ Marketing
- ☐ Evaluation

- VII. **ACTION ITEMS** – Discuss and possible action (The Board may elect to convene an Executive Session for protection of confidentiality of parties. No formal action can take place at this time. Any further consideration of the topic will be placed as an agenda item for a future Board meeting. At the conclusion of the Executive Session, the Board will adjourn the executive session with no action being taken.)

- A. Approve the slate for 2022/2023 Board of Directors and elect officers – Alex Carpenter, Johanna Payton, Cindy Roe, Ellen Ryan, and Kelly Smith.
- B. Accept resignation of Dave Eckert from PFEA, Inc. and Pine Forest School Governing Board.
- C. Approve FY23 Proposed Budget
- D. Approve Contracts – 1. Special Education Director, Sunny Savage, 2. Kindergarten Teacher, Stephanie Bontrager, and 3. Music/Math Teacher – Christian Cunningham.

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E. Approve FY23 Performance Pay Criteria

VIII. PERSONNEL (The Board may vote to convene in Executive Session)

IX. OLD BUSINESS

A.

X. NEW BUSINESS

A. Review board meeting dates for 2022/23.

B. Discussion - School Safety

XI. ADJOURN (Next Regular Board Meeting June 27, 2022 at 3:30 pm. Another meeting will occur to approve final budget.)

Submitted by Ellen Ryan, Acting Secretary, on June 3, 2022.

*Agendas and Minutes are available on the PFS website.*