

**PINE FOREST EDUCATION ASSOCIATION, INC.**  
**PINE FOREST CHARTER SCHOOL**  
2257 E. Cedar Avenue, Flagstaff, AZ 86004

**NOTICE OF PUBLIC MEETING**  
3:30 p.m. Monday, September 26, 2022  
Virtual Meeting

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Pursuant to Arizona revised Statutes (A.R.S. 38-431.02), notice is hereby given to the members of the Pine Forest Education Association, Inc., Pine Forest Charter School Governing Board, and to the general public, that the Directors and Governing Board will hold a public meeting, open to the public as specified below in the designated board meeting room at Pine Forest Charter School, Flagstaff, AZ. The Board reserves the right to change the order of items on the agenda, with the exception of public hearings set for a specific time.

Pursuant to A.R.S. 38-431.03.A.2, the Board may vote to go into Executive Session, which will not be open to the public, for legal advice concerning any item on the agenda, for protection of confidentiality of parties or to review, discuss and consider records exempt by law from public inspection, including the receipt and discussion of information or testimony that is specifically required to be maintained as confidential by state or federal law.

Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting Kelly Smith at 928-779-9880. Requests should be made as early as possible to allow time to arrange accommodation.

DATED AND POSTED this \_\_\_\_ day of \_\_\_\_\_ 2022.

By \_\_\_\_\_  
Cindy Roe, Executive Director

September 26, 2022 3:30 pm

## Governing Board General Meeting Minutes Draft

### I. WELCOME – Call to order at 3:31 pm

**Verse: The Social Ethic** - *The healthy social life is found when in the mirror of each human soul the whole community finds its reflection; and when in the community the virtue of each one is living.*

**Mission:** *Pine Forest School provides an education of the whole child and is dedicated to helping individuals achieve their full intellectual, emotional, and physical potential in a sustainable and beautiful environment which reinforces integrity, understanding, respect, and trust. Guided by the Core Principles of Public Waldorf Education, we prepare our children to walk into the future with confidence and the necessary tools to create a better world.*

A. Roll Call (X-present, A-absent): Ellen Ryan X Johanna Payton X  
Alex Carpenter X Ex Officio: Cindy Roe X Kelly Smith A Guest/Faculty: NA

### II. APPROVAL OF AGENDA: Motion to approve the agenda by Alex Carpenter, 2<sup>nd</sup> by Johanna Payton. Unanimously approved.

### III. APPROVAL OF MINUTES:

A. Governing Board Minutes: August 22, 2022 General Board Meeting – Motion to approve the August 22, 2022 General Board Meeting minutes by Johanna Payton, 2<sup>nd</sup> by Alex Carpenter. Unanimously approved.

### IV. REVIEW FINANCIALS: Tabled.

A. Review payroll register, B. Review bank statements, C. Review financial reports –

### V. CALL TO THE PUBLIC (This is the time for the public to comment. Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. 38-431.01.G., action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism, or scheduling the matter for further consideration and decision at a later date.)

NA

### VI. REPORTS

A. Faculty: Johanna Payton. The Alliance visited recently, and it was a positive visit. The Festival of Strength and Courage occurred today. Cindy Roe reported that many parents joined the event. Terra Birds is back on campus.

B. Director of Education: Johanna Payton. Enrollment is 193. FTE is 185. One 7<sup>th</sup> grade student left PFS, and one entered.

Academic performance – All Benchmark Assessments have been completed. Faculty submitted goals. All DIBELS data has been submitted. The state plan will be submitted soon.

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- Personnel – There is a need for more substitutes to be on call. There are 5 now, but 10 are needed 10, realistically.
- School safety –

C. Executive Director: Cindy Roe – Tabled.

- Funding –
- Financial report –
- Building/property –
- Staffing –
- Legal/Audit –
- Fundraising/Marketing –
- Additional – State/County/Federal –

D. Pine Forest Foundation: Alex Carpenter

- School grants/loans – The next meeting is October 5. The Breakfast program is up and running with approximately 45 students participating in the Monday, Wednesday and Friday breakfasts.
- Events – Winterfaire may occur in December this year, and the Harvest Festival will occur soon.

E. Committees:

- Marketing – There has not been any news from the city on the proposed roundabout.
- Evaluations – Final evaluation meetings will occur in October.

VII. ACTION ITEMS – Discuss and possible action (The Board may elect to convene an Executive Session for protection of confidentiality of parties. No formal action can take place at this time. Any further consideration of the topic will be placed as an agenda item for a future Board meeting. At the conclusion of the Executive Session, the Board will adjourn the executive session with no action being taken.)

A. Approve PFF Board Members/Officers – Tabled until October.

B. Approve capping of 8<sup>th</sup> grade class at 20 students – The class has been working together for a long time to raise funds for their 8<sup>th</sup> grade trip, and the number of 20 has been submitted for reservations. The students' 8<sup>th</sup> grade projects are already in progress. They are a cohesive group. Motion to approve capping of 8<sup>th</sup> grade class at 20 by Johanna Payton, 2<sup>nd</sup> by Ellen Ryan. Unanimously approved.

VIII. PERSONNEL (The Board may vote to convene in Executive Session) - NA

IX. OLD BUSINESS – NA

X. NEW BUSINESS – NA

XI. ADJOURN (Next Regular Board Meeting October 24, 2022 at 3:30 pm.) Motion to adjourn by Alex Carpenter. Meeting was adjourned at 3:51pm.

Submitted by Ellen Ryan, Acting Secretary, on September 27, 2022.

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*Agendas and Minutes are available on the PFS website.*