

PINE FOREST EDUCATION ASSOCIATION, INC.
PINE FOREST CHARTER SCHOOL
2257 E. Cedar Avenue, Flagstaff, AZ 86004

NOTICE OF PUBLIC MEETING

3:30 p.m.

Tuesday, September 26, 2023

Pursuant to Arizona revised Statutes (A.R.S. 38-431.02), notice is hereby given to the members of the Pine Forest Education Association, Inc., Pine Forest Charter School Governing Board, and to the general public, that the Directors and Governing Board will hold a public meeting, open to the public as specified below in the designated board meeting room at Pine Forest Charter School, Flagstaff, AZ. The Board reserves the right to change the order of items on the agenda, with the exception of public hearings set for a specific time.

Pursuant to A.R.S. 38-431.03.A.2, the Board may vote to go into Executive Session, which will not be open to the public, for legal advice concerning any item on the agenda, for protection of confidentiality of parties or to review, discuss and consider records exempt by law from public inspection, including the receipt and discussion of information or testimony that is specifically required to be maintained as confidential by state or federal law.

Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting Kelly Smith at 928-779-9880. Requests should be made as early as possible to allow time to arrange accommodation.

DATED AND POSTED this day: _____ of _____, 2023 at _____.

By _____

Cindy Roe, Executive Director

Governing Board General Meeting Minutes Draft

I. WELCOME-- Call to order at 3:37 by Ellen.

Verse: The Social Ethic - *The healthy social life is found when in the mirror of each human soul the whole community finds its reflection; and when in the community the virtue of each one is living.*

Mission: *Pine Forest School provides an education of the whole child and is dedicated to helping individuals achieve their full intellectual, emotional, and physical potential in a sustainable and beautiful environment which reinforces integrity, understanding, respect, and trust. Guided by the Core Principles of Public Waldorf Education, we prepare our children to walk into the future with confidence and the necessary tools to create a better world.*

A. Roll Call (X-present, A-absent): Ellen Ryan Johanna Payton
Alex Carpenter Kate Mareck Becca Dickerson Ex Officio: Cindy Roe
Kelly Smith Guest/Faculty: _____

II. APPROVAL OF AGENDA: motion to approve agenda by Ellen Ryan, seconded by Becca Dickerson. Unanimously approved.

III. APPROVAL OF MINUTES:

A. Governing Board General Meeting: motion to approve the Aug. 28 General Meeting minutes with corrections of: change roll call order to (see roll call above) and change adjournment to Tuesday, by Johanna Payton, seconded by Ellen Ryan. Unanimously approved.

IV. CALL TO THE PUBLIC (This is the time for the public to comment. Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. 38-431.01.G., action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism, or scheduling the matter for further consideration and decision at a later date.)

V. REPORTS

A. Faculty: Johanna Payton

Faculty discussing, researching new playground equipment using grant money.
Practices ongoing in the grades for the Festival of Strength and Courage.

Professional Development:

Several faculty members taking LETRS training, a yearlong literacy program.

All faculty participating in the yearlong Restorative Practices training, which teaches curative rather than punitive consequences for inappropriate behaviors.

All faculty are members of the various committees, which are still in their formative stages. The Determination Committee did approve the Odyssey of the Mind program.

6th grade, successful San Juan river trip

4th grade planted 600 tree seedlings, took a city bus tour with Willow Bend learning local geography and history of historic buildings.

Terra birds continuing on Thursdays, and facilitating a community work day on Saturday, Sept. 30

B. Director of Education: Kelly Smith

School total enrollment 234 minus 15 half Kindergartners = 219 FTE\
4 Students withdrew.

New students: 3 in 7th grade; 2 in 6th, one in 1st, one in 2nd one in 4th.

Academic Performance:

- DIBELS and GALILEO Benchmark Assessments have been completed and all data sent to teachers. Teachers will use this data to:
 - Teacher Goal Setting worksheet
 - Previous Year Data Review worksheet
 - Teacher Self-Reflection form
 - Once the teachers have completed their documentation, they will schedule an appointment with the Educational Director to review goals by October 18th.
- We are still waiting for the Academic Letter Grade from the State. We hope to have that score by the end of October.
- Title I intervention began today. Title I parent meeting took place last night, Monday, September 25 to answer any questions or concerns regarding the program. Mrs. Aruguete, PFS Data Specialist, Title 1 Teacher, and EL Coordinator will begin servicing all students that have turned in approval documentation from parents.

School Safety

Physical

- Reached out to North Country Health Care, Lasteria Wilks (HR Department), to see if their facility can be a reunification point for our school in case of an evacuation. Mrs. Wilks will get back to me once she knows more. will reach out when they have more information,
- Continue to secure access points to school grounds and school buildings
- Ensure appropriate check-in/out procedures for visitors

Psychological

- Continue to build trusting relationships among staff, faculty and students
- Continue to provide Professional Development to support the social emotional health of our staff and students.
- Continue to build a positive school climate
- Continue to work with the new MTSS process to ensure Positive discipline practices and connections with our parent community.

C. Executive Director: Cindy Roe

Enrollment/funding budget:

September ADM 202.37

Operations:

Health insurance

no rate increase for fiscal year 2024

State, County, Federal Waldorf community

ACWE meeting in Prescott, at Mountain Oak School, October 21

ADE, ASBCS, Other State
ADE- Cycle 4 onsite monitoring

Audit
Final for FY 2023 begins Oct 2.

Facility Use
Young Jammers
Azulita Project

Site
playground equipment with tax-credit funds

D. Pine Forest Foundation: Alex Carpenter
Stephanie Bontrager resigned.
Ready to discuss winterfaire
Reevaluate 3 year plan now that Steph not here
ACFgrant accepted by Inok and Alex
Dishwasher repair being evaluated

E. Committees

VI. ACTION ITEMS Discuss and possible action (The Board may elect to convene an Executive Session for protection of confidentiality of parties. No formal action can take place at this time. Any further consideration of the topic will be placed as an agenda item for a future Board meeting. At the conclusion of the Executive Session, the Board will adjourn the executive session with no action being taken.)

- A. Financial Report. Ellen Ryan moved to accept, Alex Carpenter seconded. Unanimously approved
- B. Motion to go into Executive Session at 4:34 pm by Ellen Ryan, seconded by Alex Carpenter. Unanimously approved. Kate Mareck and Johanna Payton recused themselves. Board reconvened at 5:09 pm
- C. Motion to approve class sizes as follows:
6th at 27 ; 2nd at 26; 5th at 26; 7th at 26 Moved by Ellen Ryan, seconded by Alex Carpenter. Unanimously approved.

VII. PERSONNEL (The Board may vote to convene in Executive Session)
Mrs. Cody Meyers hired to support PFS Exceptional Student Services
Two new subs hired. One is a graduate of Pine Forest over 10 years ago.

VIII. OLD BUSINESS

IX. NEW BUSINESS

X. ADJOURN (Next General Board meeting Tuesday, October 24, at 3:30) motion to adjourn at 5:27 by Ellen Ryan, seconded by Becca Dickerson.
Unanimously approved.