PINE FOREST EDUCATION ASSOCIATION, INC. PINE FOREST CHARTER SCHOOL

2257 E. Cedar Avenue, Flagstaff, AZ 86004

NOTICE OF PUBLIC MEETING

3:30 p.m.

Wednesday, October 1, 2025

Doors Open at 3:25

Virtual Platform opens at 3:25 - Request Link at Front Desk

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Pursuant to Arizona revised Statutes (A.R.S. 38-431.02), notice is hereby given to the members of the Pine Forest Education Association, Inc., Pine Forest Charter School Governing Board, and to the general public, that the Directors and Governing Board will hold a public meeting, open to the public as specified below in the designated board meeting room at Pine Forest Charter School, Flagstaff, AZ. The Board reserves the right to change the order of items on the agenda, with the exception of public hearings set for a specific time.

Pursuant to A.R.S. 38-431.03.A.2, the Board may vote to go into Executive Session, which will not be open to the public, for legal advice concerning any item on the agenda, for protection of confidentiality of parties or to review, discuss and consider records exempt by law from public inspection, including the receipt and discussion of information or testimony that is specifically required to be maintained as confidential by state or federal law.

Persons with a disability may request reasonable accommodation, such as a sign language interpreter, by contacting Kelly Jecmen at 928- 779-9880. Requests should be made as early as possible to allow time to arrange accommodation.

DATED AND POSTED this _____day of _____2025 at _____.

By_____ Cindy Roe, Executive Director

Governing Board General Meeting Minutes Draft

I. WELCOME – Call to order at 3:35 PM

A. Verse: The Social Ethic - *The healthy social life is found when in the mirror of each human soul the whole community finds its reflection; and when in the community the virtue of each one is living.*

B. Mission: Pine Forest School provides an education of the whole child and is dedicated to helping individuals achieve their full intellectual, emotional, and physical potential in a sustainable and beautiful environment which reinforces integrity, understanding, respect, and trust. Guided by the Core Principles of Public Waldorf Education, we prepare our children to walk into the future with confidence and the necessary tools to create a better world.

C. Roll Call (X-present, A-absent): Alex Carpenter **X** Jesse Finney **X** Jenny Cummiskey **X** Kate Mareck **X** Becca Dickerson **X** Ex Officio: Cindy Roe **X** Kelly Jecmen **A** Guest/Faculty: Levi Miller **A**

II. APPROVAL OF AGENDA:

III. CALL TO THE PUBLIC (This is the time for the public to comment. Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. 38-431.01.G., action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism, or scheduling the matter for further consideration and decision at a later date.)

IV. ACTION ITEMS: Discuss and possible action (The Board may elect to convene an Executive Session for protection of confidentiality of parties. No formal action can take place at this time. Any further consideration of the topic will be placed as an agenda item for a future Board meeting. At the conclusion of the Executive Session, the Board will adjourn the executive session with no action being taken.

A. Approve FY25 Annual Financial Report
   Motion to approve FY25 Annual Financial Report by Jenny Cummiskey: Second by Jesse Finney. Motion passes unanimously
B. Review and sanction funds to address the preschool deficit for FY26
   Motion to use preschool reserve funds to offset preschool deficit by Alex Carpenter: Second by Jenny Cummiskey. Motion passes unanimously
C. Approve – Terra Birds – Sole Source Vendor for Title IV Expenses over $10,000.
   Motion to approve Terra Birds as Sole Source Vendor for Title IV well-rounded expenses by Jenny Cummiskey: Second by Alex Carpenter. Motion passes unanimously
D. Approve Policy revision 409: Procurement Thresholds- Federal and School
   Motion to approve revision of policy 409: Procurement Thresholds Federal and School by Alex Carpenter: Second by Becca Dickerson. Motion passes unanimously.

V. ADJOURN
   Alex Carpenter moves to adjourn at 3:49 PM, Kate Mareck Seconds

(Next Regular Board Meeting, October 28, 2025, at 3:30 pm.)

Submitted by Kate Mareck, October 6, 2025

Agendas and Minutes are available on the PFS website.