PINE FOREST EDUCATION ASSOCIATION, INC. PINE FOREST CHARTER SCHOOL

2257 E. Cedar Avenue, Flagstaff, AZ 86004

NOTICE OF PUBLIC MEETING

3:30 p.m.

Monday, June 23, 2025

Doors Open at 3:25

Virtual Platform Opens at 3:25

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Pursuant to Arizona revised Statutes (A.R.S. 38-431.02), notice is hereby given to the members of the Pine Forest Education Association, Inc., Pine Forest Charter School Governing Board, and to the general public, that the Directors and Governing Board will hold a public meeting, open to the public as specified below in the designated board meeting room at Pine Forest Charter School, Flagstaff, AZ. The Board reserves the right to change the order of items on the agenda, with the exception of public hearings set for a specific time.

Pursuant to A.R.S. 38-431.03.A.2, the Board may vote to go into Executive Session, which will not be open to the public, for legal advice concerning any item on the agenda, for protection of confidentiality of parties or to review, discuss and consider records exempt by law from public inspection, including the receipt and discussion of information or testimony that is specifically required to be maintained as confidential by state or federal law.

Persons with a disability may request reasonable accommodation, such as a sign language interpreter, by contacting Kelly Jecmen at 928- 779-9880. Requests should be made as early as possible to allow time to arrange accommodation.

DATED AND POSTED this _____day of _____2025 at _____.

By_____ Cindy Roe, Executive Director

Governing Board General Meeting Minutes Draft

I. WELCOME – Call to order at 3:35PM

A. Verse: The Social Ethic - *The healthy social life is found when in the mirror of each human soul the whole community finds its reflection; and when in the community the virtue of each one is living.*

B. Mission: Pine Forest School provides an education of the whole child and is dedicated to helping individuals achieve their full intellectual, emotional, and physical potential in a sustainable and beautiful environment which reinforces integrity, understanding, respect, and trust. Guided by the Core Principles of Public Waldorf Education, we prepare our children to walk into the future with confidence and the necessary tools to create a better world.

C. Roll Call (X-present, A-absent): Ellen Ryan **X** Jesse Finney **X** Alex Carpenter **X** Jenny Cummisky **X** Kate Mareck **X** Becca Dickerson **Ex officio**: Cindy Roe **X** Kelly Jecmen **X** Guest/Faculty: ____

II. APPROVAL OF AGENDA:

III. APPROVAL OF MINUTES:

A. Governing Board Minutes: May 19, 2025
Motion to approve by Kate Mareck, seconded by Ellen Ryan. Unanimously approved.

B. Special Session Minutes: June 13, 2025

Motion to approve by Ellen Ryan, seconded by Kate Mareck. Unanimously approved.

IV. CALLTO THE PUBLIC (This is the time for the public to comment. Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. 38-431.01.G., action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism, or scheduling the matter for further consideration and decision at a later date.)

V. REPORTS

A. Faculty:

Preparing Back to School letters
Back to school Social

B. Director of Education:

Enrollment -

- Tours for SY 26 continue and are tracked through the front desk - Total Enrolment to date is **198**.

Academic performance -

AzSCI

- Overall Percent Passing
  - 5th Grade - PFS 46 State 34
  - 8th Grade - PFS 23 State 31

AASA

- Overall Percent Passing PFS State
  - 3rd Grade ELA 19 36
  - 3rd Grade Math 15 41
  - 4th Grade ELA 43 46
  - 4th Grade Math 50 40
  - 5th Grade ELA 54 38
  - 5th Grade Math 35 37
  - 6th Grade ELA 27 41
  - 6th Grade Math 12 29
  - 7th Grade ELA 41 42
  - 7th Grade Math 14 27
  - 8th Grade ELA 41 40
  - 8th Grade Math 18 27

MOWR - All Third grade Students Passed MOWR State Assessment
Title I Intervention

- Looking for Title I teacher with the credentials
- Creating an intervention student list to begin in August

Special Education Audit
Year 4 Self-Audit

- No Corrective Action Plan

Data Numbers for ESS Department

1. SPED numbers are at 36/198 - 18%
2. 11 students targeted for possible support
3. Holding meetings throughout the summer

Sunny is in ongoing training with the state as they arise.

Professional Development

1. Information sent to teachers/specialty teachers regarding upcoming summer training
2. Staff training for August has been scheduled with NACA (Native American for Community Action) will provide training to satisfy the Mitch Warnock Act state requirements for middle school student mental health

3. Coconino County HEAL Conference - Four faculty members attended

Student Well-being

- **Dress Code Clarification** Add to Parent Student Handbook under Footwear. "Shoes such as Crocs and flip flops are not acceptable.

Personnel

1. All grades' teachers are hired for the SY 26
2. New ESS teacher hired and waiting for approval for contract
3. Still looking to hire Title I teacher

Core Principles of Public Waldorf Education - Principle 4 Human Relationships

- Planning Back-to-School Social August 5th
- Summer Community watering and chickens

C. Executive Director:

Enrollment

- August 221
- September 207
- October 207.02
- November 207.67
- December 207.47
- January 207.47
- February 204.9
- March 204.54
- April 204.54
- May 204.84

Budget/Finances

- FY26 budget
  - 211 starting place 2/25
  - 187 starting place 3/7
  - 188 starting place 4/29
  - Proposed budget at 187 May 19
- FY26 Grants
  - ESEA Title I, II, IV $62K reallocation in Oct- a few more thousand
  - IDEA - Individuals with Disabilities Education Act - 38K
  - SRSA - Small Rural School Achievement 25K

Operations

- SIS (Student Information System) Infinite Campus- School Messenger -
- Learning system currently - Go Live June 30, 2025

Fundraising

- AZ Community Foundation for Breakfast Program was submitted

State, County, Federal, City, Waldorf Community,

- Estimated Counts due Jul 1, 2025 - will be tight with new system 'switch over' earliest is 6/30
- Calendar Synced by August 15 - Will do shortly after Jul 1, 2025
- ACWE meeting October 4- Tucson

ADE, ASBCS, Other State

- Charter Interval Review Bootcamp in July/August
- FY26 Interval Review - will upload requirements in drive

Legal/Audit

- First Round June 24 and 25 completed in October
  - see requirements in May 19 folder

Marketing/Community Connection

Teachers at Saturday Markets
Sent out a Alumni end of year letter
Facility Use –
~~Young Jammers - Finished -~~

Small Batch - Up and Going- *trade for 30-year anniversary (labor)*
~~Winter -Flagstaff Mountain Town Market~~
~~Movie Producer $ —~~ *$250*

Summer 25 -
Camp - Flagstaff Exploration Community Art Camp
Flagstaff Mountain Town Market
Board Gamers Saturdays Dungeon and Dragons Like - Will complete end of July

Inspections -

- County for kitchen
  - not yet
- State Fire Marshal- March 5 - will return for compliance
  ~~Rehinge double side doors when students are gone 6~~/18

Site
Round-About -
In Progress
Grass drying - watering some

Exterior Signs -
Installed -
Not timer needed- very low luminosity

Remembrance Wall
Ellen, Alex, Cindy- initial info gathering with city planner
Over 7 feet will require a building permit

Cameras and Door Access - card
Currently laying wire
Should be complete 1st week of July

Seven Core Principles of Public Waldorf Education

- See Core Principles PDF in the Board Drive -
  Next year focus Collaborative Leadership and Child Development

D. Committees: N/A

VI. ACTION ITEMS: Discuss and possible action (The Board may elect to convene an Executive Session for protection of confidentiality of parties. No formal action can take place at this time. Any further consideration of the topic will be placed as an agenda item for a future Board meeting. At the conclusion of the Executive Session, the Board will adjourn the executive session with no action being taken.

A. Approve Alex Carpenter as a PFS Charter Representative for the Arizona State Board for Charter Schools (ASBCS)
Motion to approve Alex Carpenter by Ellen Ryan, seconded by Jenny Cummiskey. Unanimously approved.

B. Approve and Adopt the Proposed FY26 Budget
Motion to approve by Kate Mareck, seconded by Ellen Ryan. Unanimously approved.

C. Approve FY 26 Contracts
- Richard Weis – Class Teacher
- Richard LaBuda – Special Education Teacher

Motion to approve contracts by Ellen Ryan, seconded by Alex Carpenter. Unanimously approved.

VII. PERSONNEL (The Board may vote to convene in Executive Session)

VIII. OLD BUSINESS: N/A

IX. NEW BUSINESS: N/A

X. DISCUSSION

A. Review Board Progress - Core Principles 25/26
Discussion of Board Sheet to monitor progress of study and action items board follows through on

XI. ADJOURN:
Motion to adjourn at 4:15 by Ellen Ryan, seconded by Alex Carpenter. Unanimously approved.

(Next Regular Board Meeting Tuesday, August 26, 2025, at 3:30)

Submitted by Kate Mareck, Secretary, June 26, 2025

Agendas and Minutes are available on the PFS website.